Minutes of the Annual General Meeting of :

Dr Hair Studio Pte Ltd 201706909R

held in the meeting room (Address) :

on (Date) :

Financial Year End (Date) : 28 Feb 2019

**PRESENT**

**Directors:**

**Shareholders :**

**In Attendance :**

|  |  |
| --- | --- |
| OPENING OF THE MEETING | 1. The Acting Chairman called the meeting to order and briefed shareholders the performance in the past year, as well as its growth plans and outlook. |
| QUORUM | 2. The Secretary confirmed that there was sufficient quorum to constitute the meeting as required under Article 73 of the Company' s Articles of Association. |
| NOTICE OF MEETING | 3. The notice convening the meeting was agreed to be taken as read. |
|  | 4. He commenced the discussion on the AGM Agenda. |
| DIRECTORS' REPORT AND ACCOUNTS | 5. The Acting Chairman referred the meeting to the Directors' Report and the Accounts of the Company. |
|  | 6. The Acting Chairman then proposed :-  "That the Directors' Report and Financial Statements of the Company be and are hereby approved and adopted." |
|  | 7. The Acting Chairman OF MEETING thanked shareholders for their confidence in him. He outlined the challenges and opportunities ahead and also expressed his confidence in the Company’s ability to face up to the challenges and to seek new opportunities for growth. |
| CLOSING OF THE MEETING | 8. There being no other business, the Annual General Meeting was declared closed. |

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Director’s Signature Director’s Signature

Name Name

IC/Passport # IC/Passport#

Phone No Phone #

Email Email

Address Address